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## Support Team Referral Form

Name of applicant: \_\_\_\_\_

Preferred name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Social security number: \_\_\_\_\_ Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: \_\_\_\_\_ Marital status: \_\_\_\_\_

### Documents required:

- Release of information
- Most recent psychological evaluation with diagnosis
- All relevant records, psychosocial summaries, and discharge summaries
- Most recent lab results
- Medication administration record or list of current medications
- Copies of identification & social security card
- Copies of insurance/prescription card(s)
- Clark's Manor Resident Application form
- List of current providers
- Allergy list

### Questions:

Has the applicant shown abusive or destructive behaviors towards themselves or others? In your personal opinion, does the applicant indicate suicidal tendencies or thoughts? If so, please give examples.

Is the applicant accountable and responsible for his/her own behavior and safety? With our support, we encourage residents to participate and engage in community activities and pursue individual interests.

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What is the applicant's current level of personal care and hygiene? Will he/she require assistance?  
Is he/she able to function relatively independently? If a smoker, we provide an outside designated area.

Please indicate your suggested length of stay:

Any other relevant or important information to share?

How, or from whom, did you learn about Clark's Manor? Please include names if possible:

Word of mouth \_\_\_\_\_

Information or advertisement on a website \_\_\_\_\_

Referral from clinician \_\_\_\_\_

Newsletter or email \_\_\_\_\_

Social media \_\_\_\_\_

Other \_\_\_\_\_

Please be as specific as possible. We appreciate your help as it will help with future planning.

Name of person completing form: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Fax: \_\_\_\_\_

e-Signature: \_\_\_\_\_ (type your name) Date: \_\_\_\_\_

All referrals will receive a confirmation of submission within 24 hours of receiving the document(s).  
All documents are not required to begin the admission process.